

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

Tel: 07957589626

Email: clerk@bubbenhallparish.gov.uk



TO: All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 9th September 2025 at 7.30pm. Please forward any apologies for absence to me or the Chair.

A blue ink signature of Tracie Ball, written in a cursive style.

Tracie Ball
Clerk and RFO
1st September 2025

Members of the public and press are welcome to attend.

AGENDA

47. **Apologies:** to receive apologies and approve reasons for absence.
48. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.
49. **Declarations of interest**
 - 49.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
 - 49.2 To receive, consider and approve any requests for dispensation relating to Agenda items.
50. **Minutes of previous meeting:** To approve the minutes as circulated.
 - 50.1 4th July 2025
51. **Information items:** to consider and discuss items for information and comment if appropriate:
 - 51.1 County Councillor report
 - 51.2 District Councillors report
 - 51.3 Local Government Reorganisation in Warwickshire update
52. **Progress reports/information from working groups and committees,** items of update for Parish Council – to consider/decide matters relating to each as required.
 - 52.1 Emergency, and village defibrillators
 - 52.2 Warm Spaces – Cosy Café update
 - 52.3 Village Hall
 - 52.4 Field and play area.
 - 52.4.1 Swing update
 - 52.4.2 Report regarding state of picnic tables in play area
 - 52.4.3 Consider signage and/or a fence around the play area
 - 52.4.4 Adult Football team update
 - 52.5 Village Green.
 - 52.6 Highways and footpaths
 - 52.7 Publicity & Communications.
 - 52.8 Gateway Liaison
 - 52.9 Country Park Liaison.
 - 52.9.1 To consider the Parish Council's position regarding the current proposals for the footbridge
 - 52.10 Landfill/Quarry Liaison
 - 52.11 Crime Prevention and Police

53. Planning applications and other statutory and non-statutory consultations:

- 53.1 Update on SWLP Preferred Options Consultation
- 53.2 West Midlands investment zone, update
- 53.3 To receive information on planning applications and decide any actions as appropriate.
 - 53.3.1 W/25/1039 21 Home Close, Bubbenhall, Coventry, CV8 3JD - Conversion of existing garage to office with minor front extension.

54. Finance

- 54.1 To approve accounts for payment.
- 54.2 To confirm payment of Clerk's and Councillors Expenses.
- 54.3 Finance update for approval, to include bank reconciliation.
- 54.4 To note payments received.
- 54.5 To consider any grant applications and make appropriate decision.
- 54.6 On-line banking update and consider the continued use of Lloyds Bank as the Parish Council's bankers

55. Matters relating to the parish from Councillors and Clerk – to consider/decide matters relating to each as required.

- 55.1 Any other matters arising.

56. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

57. Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page, and Bubbenhall E-news.

58. Date of Next Meetings – To confirm Tuesday 14th October 2025 for the for the next ordinary meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.

59. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

60. Local Government Reorganisation and Devolution Survey to consider Bubbenhall parish council's response and submit.